

# Agenda

## The City of Frederick Mayor & Board of Aldermen Workshop

September 18, 2013  
3:00 PM  
City Hall Boardroom

Call to order & Pledge Allegiance

### Agenda topics

1. Presentation and Recommendation  
by the Trust Investment Consultant  
Review Committee- Gerry  
Kolbfleisch
2. Discussion of Proposed  
Amendments to Section 809 of the  
Land Management Code (LMC)  
entitled, *Bed and Breakfast/Tourist  
Homes*- Gabrielle Dunn
3. Aldermanic Comments

It is the policy of the Mayor and Board of Aldermen to permit public comment limited to five (5) minutes per person or ten (10) minutes per group. A sign up sheet is available prior to the meeting.

The City of Frederick is committed to the letter and spirit of the Americans with Disabilities Act. Individuals requiring special accommodations are requested to call prior to the meeting to make arrangements. Please call 301.600.1380.

This meeting will be broadcast live on cable television government channel 99.

# Agenda

## The City of Frederick

# Mayor & Board of Aldermen Workshop

September 18, 2103  
3:00 PM  
City Hall Boardroom

Mayor Randy McClement called the Workshop Meeting to order at 3:00 PM  
Mayor McClement led the Pledge of Allegiance

Attendees- Mayor Randy McClement, Aldermen Karen Young, Michael O'Connor, Kelly Russell  
Alderman Carol Krimm is attending Transportation Planning Board Meeting in Annapolis.  
Alderman Shelley Aloï is out of town on business.

Alderman Krimm arrived at 3:30 p.m.

\* The September 18, 2013 Workshop meeting is available for viewing in its entirety via Granicus web streaming on The City of Frederick website, [www.cityoffrederick.com](http://www.cityoffrederick.com)

## Agenda topics

1. Presentation and Recommendation by the  
Trust Investment Consultant Review  
Committee- Gerry Kolbfleisch

Discussion – Mr. Gerry Kolbfleisch, Director of Finance reviewed the process and presented the recommendation of the review committee for a Trust Investment Consultant for the City's pension and OPEB trust funds.

Lee Martin, Ph.D. and Michael W. Shone, CPA, presented on Peirce Park Group's Trust Investment Consultant services.

Public Comment: None.

Conclusion – Mr. Kolbfleisch and the Finance Department will negotiate a contract with Peirce Park Group, Inc. to provide "Consultant Plus" investment services to the City's pension and OPEB Trust Funds. Pending negotiations, this item will move forward to a Public Meeting for formal action.

2. To Discuss Proposed Amendments to  
Section 809 of the Land Management Code  
(LMC) Entitled, Bed and Breakfast/Tourist  
Homes- Gabrielle Dunn

Discussion – Gabrielle Dunn, Division Manager of Current Planning, led the discussion regarding proposed changes to Section 809 of the Land Management Code, entitled, *Bed and Breakfast/Tourist Homes* for the purpose of allowing for additional opportunities for B&Bs/Tourist Homes in the central core of the City.

**Public Comment:**

Phil LeBlanc

Monique Pasquale

Conclusion – This item will move forward to a Public Meeting for formal action.

General Public Comment: Trish Cunningham a.k.a. Patricia Egbert

3. Aldermanic Comments

- **General Public Comment:** Trish Cunningham a.k.a. Patricia Egbert
- Alderman O'Connor reminded everyone to go to the Fair.
- Alderman Young thanked her colleagues for their support of the Trust Advisory Group and remarked what an important endeavor this is for the fiscal sustainability of the City.
- Alderman Russell had the opportunity to ride in the Celebrity Harness Race and recommended that everyone go out and enjoy the Great Frederick Fair.
- Alderman Krimm reminded everyone that "Car Free Days" are September 20<sup>th</sup>-22<sup>nd</sup>. Worldwide Car Free Day is September 22<sup>nd</sup>. Metropolitan Washington Council of Governments recommends a list of actions for participating, and you can register for prizes at [www.carfreemetrodc.org](http://www.carfreemetrodc.org). Those interested in carpooling may call Commuter Connections at 800-745-RIDE. The Transportation Planning Board is hosting the annual Community Leadership Institute on November 14<sup>th</sup> at 12:30 p.m. and November 20<sup>th</sup> at 2:15 p.m. Members of the community interested in participating should contact Alderman Krimm at [ckrimm@cityoffrederick.com](mailto:ckrimm@cityoffrederick.com). Alderman Krimm also suggested that the Board of Aldermen look into implementing an Employee Appreciation/Recognition Program. There was a consensus of the Board of Aldermen to look into implementing such a program.

The meeting adjourned at 4:18 p.m.

Respectfully submitted,

Lauren O'Malley